



My Moving Guys

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HOW TO LABEL YOUR ITEMS

Imagine packing away a truckload of boxes and then having them delivered to your new home. How can you tell what box goes where?

All items need to be properly labeled to thwart confusion. Properly place labels on each item such as boxes trunks, refrigerators, microwaves, furniture, plastic storage bins, etc. Label each and every box on at least two sides with a broad, felt-tipped heavy black marker.

Here is what we recommend marking on the label:

- ✓ Clearly mark your name on at least two sides of the box, the room it should go to and contents on each box.
- ✓ Indicate "FRAGILE" on delicates; "THIS END UP" where appropriate.
- ✓ If available, include your contract or container/bill of lading number on every box.

As you finish with each carton, list the contents on the side of the carton (for easy viewing while stacked) and in a special notebook. You might want to number and/or code the cartons as well.

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Need Help?

If you have any other questions regarding packing, call our customer service team toll-free at (855) 603-6683. We look forward to assisting you with all your moving needs.